



DISTRICT OF COLUMBIA
DEPARTMENT OF
EMPLOYMENT SERVICES
**OFFICE OF
UNEMPLOYMENT
COMPENSATION**

Steps to Report Wages While Looking for Work or Starting a New Job:

Part Time Work

Report your gross wages (before your taxes are taken out) for each week you work and certify for benefits, even if you don't get paid until later.

You were offered a new job and are waiting for your first paycheck

As soon as you begin working, be sure to notify the DOES office. Do not wait until you receive your first paycheck to report your return to work.

Not Being Available to Accept a New Job

Report such issues on your claim forms. Possible conflicts like attending school during work hours or limitations with childcare or transportation could limit your work availability and be an eligibility issue.